Dual Enrollment

About:

The Flexible Pathways bill (S.130/Act 77), passed in 2013, increases learning opportunities for Vermont students. Included in the legislation is the expansion of the statewide Dual Enrollment Program. This program serves to introduce students to college level coursework before they complete high school, applies college coursework to secondary school graduation requirements, and enables students to graduate from high school with a jumpstart on college.

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The Vermont State Dual Enrollment Program is a college level course that becomes part of the student’s college transcript, regardless of where the class is taught. Dual enrollment credits will be considered and accepted by most colleges as transfer credit and considered when determining a student’s eligibility for financial aid at the college. Upon completion of the course it will also be added to the student’s high school transcript.

Students may enroll in courses at the following colleges and universities:

- Bennington College
- Burlington College
- Castleton State College
- Champlain College
- College of St. Joseph
- Community College or Vermont
- Green Mountain College
- Johnson State College
- Lyndon State College
- Marlboro College
- New England Culinary Institute
- Norwich University
- Southern Vermont College
- University of Vermont
- Vermont Technical College

• At the end of the semester, all unused vouchers for that semester expire. Students will need to request a new voucher for a subsequent semester.

• Upon completion of the course, a student is required to request to have the course added to their high school transcript. A copy of the student’s college transcript should be forwarded to the student’s school counselor or an administrator in order to honor this request.

Process:

1. Schedule an appointment with your school counselor to discuss the dual enrollment process and your readiness to be successful in a college course.
2. Complete the Dual Enrollment Voucher Request Form on the following website: http://www.vtdualenrollment.org/
3. After receiving confirmation of approval for a voucher, contact the college/university to meet with an advisor to discuss the course selection, determine readiness for the course and complete the application and registration. The voucher does not cover the costs of textbooks, lab fees and other material and supplies associated with a course.
4. Once you have chosen a course, complete the attached pre-approval form. Attach a syllabus to the pre-approval form. If a syllabus is not available, a detailed course description is required.
5. If you are taking a course to meet a graduation requirement, you must seek prior approval from the department chair in the particular subject area. After receiving this approval, forward your pre-approval form to an administrator for final approval.
Dual Enrollment Pre-Approval Form

Name of Student: ____________________________________________  Grade: ________

College/University: ____________________________________________

Title of Course: ________________________________________________

Course start date and length of course: ______________________________

Are you taking this course to meet a graduation requirement? (choose one)

_______ YES  (list requirement): _________________________________
   (The department chair for the subject area must review and approve the proposed course)

_______ NO  (You do not need department chair approval. You will still need administrative approval.)

______________________________________________________________________________

STUDENT’S SIGNATURE: ________________________________ Date: ________

PARENT SIGNATURE: ___________________________________________ Date: ________

DEPARTMENT CHAIR SIGNATURE: _________________________ Date: ________

COUNSELOR SIGNATURE: _________________________________ Date: ________

Principal/Assistant Principal’s Signature: ________________________ Date: ________

PLEASE ATTACH A COPY OF THE COURSE SYLLABUS TO THIS FORM